



Title: Senior Draftsperson, Term

Location: 37 Quarry Park Blvd SE, Calgary

At NuVista Homes, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

Job Overview

Reporting to the Production Manager, as the **Senior Draftsperson** you will create designs and drawings to facilitate the construction of new homes. You also provide technical information and knowledge that supports profitable business decisions.

Your day-to-day responsibilities will include:

- Reviewing plans, creating policies and procedures, and ensuring compliance with architectural controls, building codes, and bylaws.
- Completing documentation packages, producing drawings sets and maintaining standard model plan library. Preparing and submitting drawings to engineering consultants for structural certification and/or apply for building approval from the developer's consultant.
- Uploading approved home plans to systems to facilitate other downstream activities.
- Gathering lot marketing, zoning and grading information and creating site plans and applying for building permits. Completing corresponding documentation and due diligence on permit applications to municipal authorities.
- Updating changes to drawings and specification when necessary, and submit to developers for approval, ensuring home plans comply with Architectural Controls and Guidelines.
- Preparing and submit preliminary and final plot plans based on interpretation of developer and engineering maps, ensuring compliance with grading, zoning and bylaw requirements and with grading in accordance with land use bylaws and developers' guidelines.
- Coordinating new product offerings with trades and suppliers.
- Resolving client issues in a professional and timely manner to enhance customer satisfaction while preventing recurrences.
- Ensuring architectural and structural requirements, elements, building codes and bylaws are followed.
- Reviewing offers to purchase and change modification requests in order to modify existing standard plans to meet purchaser's requests.
- Managing special projects, providing staff training and support, and ensuring accurate implementation of architectural and structural requirements.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- Detail oriented; you focus on detailed accuracy when dealing with a high volume of work.
- A team player; you contribute as a team member and share equally in the exchange of ideas, concepts and process outcomes.

Essential Requirements

- Diploma or certificate in Computer Aided Design (CAD), Architectural Technology, Engineering Design Technology, Construction Engineering Technology or related program of study.
- Minimum of 8 years of related drafting and design experience in the Residential Construction industry.
- Ability to work independently with minimal guidance.

- Ability to demonstrate patience when instructing/training less experienced staff.
- Proficient in Microsoft Office programs (Outlook, Word, Excel, Team, SharePoint and PowerPoint) and computer aided design software (AutoCAD, Revit, Mitek, or similar)
- Satisfactory verification of criminal record check.

What We Value

- Creating trusting and successful working relationships.
- Staying current with technical job skills.
- Cooperating with team members in an open, supportive and respectful manner.
- Setting clear, measurable and achievable goals.
- Taking responsibility for the outcomes of decisions and actions.

Working Conditions

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

About Us

NuVista Homes, a single-family business unit of Qualico, is committed to providing high quality homes at an affordable price. NuVista Homes customizes your home, work with suppliers that give you the quality and selection you need, and uphold the highest standards and materials in construction. Our team is dedicated to architectural innovation, unique design, streamlined function and exceptional customer service. NuVista Homes is located in Calgary AB. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

Closing Date: October 22, 2025

[Apply Here](#)